

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 5<sup>th</sup> of November 2020 that was held at Fairfield High School in the Catherine D. Milligan Community Room.

The meeting was called to order at 6:30 pm by the President, Mr. Berding.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mr. Clark & Mrs. Gundrum  
Absent: Mrs. Shorter

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Michael Berding

#### PRESENTATIONS/RESOLUTIONS

##### A. EL Needs Assessment Overview – Mandy Aug & Dawn Hildreth

The district partnered with the Hamilton County Educational Services Center for an assessment of the English Learners Program.  
Positive attributes of the program were shared as well as recommendations for the program.

Board discussion

Mr. Berding asked how many times a translator is used.

Response: There are one hundred to one hundred and fifty translations during a conference night.

Mr. Berding asked if there are any attendance issues with English Learner students.

Response: The evaluator was concerned about the follow up with students regarding attendance. The principals did not agree with this statement because they do have follow up with the students.

Mr. Clark stated that he loves Mrs. Hildreth's enthusiasm and her passion. He looks forward to when we can have parent and cultural nights.

#### SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

##### 20-112 RESIGNATION/EXTRACURRICULAR RESIGNATIONS/ UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mr. Martin

MOTION – Moved by Mr. Clark to approve the following:

##### A. Personnel – Professional

##### 1. Resignation

- a. Walt Squier, South, Physical Education  
(effective June 1, 2021; for retirement purposes)

2. Extracurricular Resignations 2020-2021
  - a. Kristi-Anne Covert, Compass, Unit Leader, Grade 2, 75%  
(effective October 26, 2020; for personal reasons)
  - b. Tom Knueven, Creekside, Jazz Band Co-Director  
(effective for 2020-2021 school year; for personal reasons)
  - c. Tom Knueven, Creekside, Select Band Co-Director  
(effective for 2020-2021 school year; for personal reasons)
  - d. Erin Williams, Senior High, Pep Band  
(effective for 2020-2021 school year; for personal reasons)
  
3. Unpaid Leaves of Absence
  - a. Kristi-Anne Covert, Compass, 2<sup>nd</sup> grade  
(effective November 9, 2020 through February 5, 2021; for personal reasons)
  - b. Ta’Vonna Ishmon, Senior High, English  
(effective November 9, 2020 through May 28, 2021; for personal reasons)
  - c. Carly Powell, Compass, 2<sup>nd</sup> grade  
(effective November 9, 2020 through November 27, 2020; for childrearing purposes)
  - d. Shelby Stearns, Creekside, 6<sup>th</sup> grade  
(effective November 30, 2020 through January 1, 2021; for childrearing purposes)
  
4. Employment
  - a. Extracurriculars – 2020-2021  
  
**Senior High**  
Robert Bowen, Bowling, Head Coach  
Tommy Connelly, Weight Room Supervisor Assistant, (Weight Trainer), Fall, 33%  
Tommy Connelly, Weight Room Supervisor Assistant, (Weight Trainer), Winter, 33%  
Robert Dashley, Bowling Coach, Assistant  
Trisha Lutterbie, Drama Director, Associate  
Phil Matteson, Bowling Coach, Assistant  
Cathy Ogilvie, Swim, Diving, Boys & Girls  
Lori Vail, Drama Club Producer  
D.J. Wyrick, Basketball, Boys, Head Coach  
  
**Freshman**  
Jason McSwain, Soccer Coach, Assistant Boys  
Brandon Robson, Soccer Coach, Assistant Girls

Angela Tolbert, Basketball, Girls

**Middle – Middle Creekside and Middle Crossroads (combined)**

Keith Crutcher, Golf Coach, Girls  
Jonathan Fisher, Football, 7<sup>th</sup>/8<sup>th</sup> Grade  
Cathy Ogilvie, Diving Coach  
Craig Reed, Swim Team Coach  
Mark Rice, Football, 7<sup>th</sup>/8<sup>th</sup> Grade

**Middle – Creekside Middle**

Jeff Burns, Basketball, Girls, 7<sup>th</sup>/8<sup>th</sup> Grade  
Justin Cunningham, Basketball, Boys, 7<sup>th</sup>/8<sup>th</sup> Grade  
Mari Wilkerson, Harry Potter Club Advisor

**Middle – Crossroads Middle**

Michael Mynhier, Basketball, Boys, 7<sup>th</sup>/8<sup>th</sup> Grade  
James Sawyer, Basketball, Boys, 7<sup>th</sup>/8<sup>th</sup> Grade

**Compass Elementary**

Teresa Detherage, Unit Leader, Grade 2, 75%

b. Saturday School

Jay Bauer  
Ryan Bellamy  
Shannon Cupp  
Cassandra Delaney  
Scott Kuehner  
Asha Lambert  
Cathy Landeen  
Jonathan McEldowney  
Emily Newton  
Elyse Parker  
Rebecca Salyers  
Kareem Sanders  
Heather Tash  
Britni Tudor  
Chrissy Zboril

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2020-2021 school year.)

c. Substitute Teachers 2020-2021

Lauren Cummins

Emily Joesting  
Maria Helbig  
Tracy Munoz  
Harriet Richardson  
Rebecca Rogers  
Katharine Tewell

(All recommendations are for the 2020-21 school year at a rate of \$94 per day.)

- d. Reading/Math Tutor (Non-Public Sacred Heart) 2020-2021

Krista Parrish

(Periodically the district has students who qualify for tutoring in math or reading as determined through the district's established assessment process. It is recommended that the above noted person(s) be paid as a tutor out of Auxiliary Funds through the state of Ohio, at the rate of \$31.46 per hour, effective for the 2020-2021 school year.)

- e. EL Tutor 2020-2021

Zondrah Greene

(Periodically the district has students who qualify for English as a Second Language, as determined through the district's established assessment process. It is recommended that the above-noted person(s) be employed as a designated ESL Tutor at the rate of \$31.46 per hour, effective for the 2020-21 school year.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Clark & Mrs. Gundrum

Nays: None

Motion Carried: 4-0

20-113 RESIGNATION/UNPAID LEAVES OF ABSENCE/EMPLOYMENT – Mr. Penney

MOTION – Moved by Mr. Begley to approve the following:

B. Personnel - Support

1. Resignations

- a. Deborah Stepp, District, Confidential Secretary II  
(effective the end of the day December 31, 2020; for retirement purposes)

2. Unpaid Leaves of Absence

- a. Joann Bertsch, Transportation, Bus Driver  
(effective .50 of a day on September 23, 2020 through October 16, 2020; for personal reasons)

- b. Debbie Fehrenbach, Compass, Educational Assistant  
(effective .50 of a day on November 16, 2020 through January 1, 2021; for personal reasons)
  - c. Richelle Hubbuch, Compass, Educational Assistant  
(effective .75 of a day on October 7, 2020 through November 11, 2020; for personal reasons)
  - d. Anna Wilson, Transportation, Bus Driver  
(effective .50 of a day on October 12, 2020 through November 30, 2020; for personal reasons)
3. Employment
- a. Christopher Conese, Central, Educational Assistant  
(effective November 2, 2020; for a replacement position)
  - b. Pam Gemperle, Central, Educational Support Assistant  
(effective November 2, 2020; for a new position)
  - c. Kelly Henson, East, Educational Assistant  
(effective October 26, 2020; for a replacement position)
  - d. Kim Hutchison, Central, Educational Support Assistant  
(effective October 12, 2020; for a new position)
  - e. Cindy Phelps, Central, Educational Support Assistant  
(effective November 2, 2020; for a new position)
  - f. Amy Seymour, North, Educational Support Assistant  
(effective November 2, 2020; for a new position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Clark & Mrs. Gundrum

Nays: None

Motion Carried: 4-0

C. Items for Board Discussion

- 1. Board of Education Goals – Michael Berding

Mr. Berding shared the prior year's goals of the Board.

Mr. Begley stated that he liked the goals and would like to accomplish more of them.

Mrs. Gundrum enjoyed the events that she was able to attend. She hopes to participate in Right to Read Week.

Mr. Berding thought that the Ohio School Boards Association training was very helpful.

Mr. Clark stated that he loves the list of goals. He looks forward to taking part in the events. He supports this.

Mr. Berding stated that the goals will be used for this year and asked that the Board members let him know if they want to add anything to the list.

2. Memorandum of Understanding between the Fairfield Classroom Teachers' Association and the Fairfield Board of Education Regarding 2020-2021 Teacher Evaluations – Roger Martin
3. Board Policies
  - A. JHCD – Administering Medications to Students – Roger Martin
  - B. KJ – Advertising in the Schools – Gina Gentry-Fletcher
  - C. KJ-R – Advertising in the Schools – Gina Gentry-Fletcher
4. OSBA Student Achievement Liaison – Michael Berding

20-114 APPROVAL OF THE FAIRFIELD CITY SCHOOL DISTRICT CALENDAR FOR 2021-2022/APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE FAIRFIELD CLASSROOM TEACHERS' ASSOCIATION & THE FAIRFIELD BOARD OF EDUCATION REGARDING TEACHER EVALUATIONS/APPROVAL OF NANCY LANE TO ACT AS DESIGNEE FOR BOARD OF EDUCATION MEMBER SCOTT CLARK TO FULFILL PUBLIC RECORDS ACT TRAINING REQUIREMENT AS REQUIRED BY POLICY KBA- PUBLIC'S RIGHT TO KNOW/APPROVAL TO APPOINT JERRILYN GUNDRUM AS THE OSBA STUDENT ACHIEVEMENT LIAISON FOR 2020-2021

MOTION – Moved by Mr. Begley to approve the following:

- D. Items for Board Action
  1. Recommend the approval of the Fairfield City School District Calendar for 2021-2022.
  2. Recommend the approval of the Memorandum of Understanding between the Fairfield Classroom Teachers' Association and the Fairfield Board of Education Regarding 2020-2021 Teacher Evaluations.

3. Recommend approval of Nancy Lane to act as designee for Board of Education member Scott Clark to fulfill the Public Records Act training requirement as required by Policy KBA – Public’s Right to Know.
4. Recommend approval to appoint Jerrilynn Gundrum as the OSBA Student Achievement Liaison for 2020-2021.

SECOND – Seconded by Mrs. Gundrum

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Clark & Mrs. Gundrum

Nays: None

Motion Carried: 4-0

20-115 APPROVAL OF A RESOLUTION FOR A SCHOOL COMPENSATION AGREEMENT WITH THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES AND WAIVING RIGHTS TO CERTAIN NOTICE & APPROVAL OF TAX INCREMENT FINANCING EXEMPTIONS BY THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES ON SPECIFIC REAL PROPERTY

MOTION – Moved by Mr. Clark to approve the following:

5. Recommend adoption of the following Resolution:

RESOLUTION APPROVING A SCHOOL COMPENSATION AGREEMENT WITH THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES AND WAIVING RIGHTS TO CERTAIN NOTICE AND APPROVAL OF TAX INCREMENT FINANCING EXEMPTIONS BY THE FAIRFIELD TOWNSHIP BOARD OF TRUSTEES ON SPECIFIC REAL PROPERTY.

BE IT RESOLVED, by the Board of Education of the Fairfield City School District as follows:

- a. The School Compensation Agreement between the Fairfield City School District Board of Education and Fairfield Township Board of Trustees on file in the office of the Treasurer is hereby approved and the President and Treasurer are hereby authorized to execute the same on behalf of this Board.
- b. Provided that the Fairfield Township Board of Trustees approves and executes the School Compensation Agreement before approving any TIF tax exemptions on the specific real property identified in the School Compensation Agreement, the Fairfield City School District Board of Education hereby waives its right to notice and approval of such exemptions under Ohio Revised Code Section 5709.73 as to the real property identified in the School Compensation Agreement only.

This waiver of approval and notice shall have no application to any other real property located in Fairfield Township, Butler County, Ohio.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Clark & Mrs. Gundrum

Abstain: Mr. Berding

Nays: None

Motion Carried: 3-0

## COMMITTEE REPORTS

B. Legislative Update – Balena Shorter – No report

C. Butler Tech – Michael Berding

The Student Showcases were available and the Board participated. The district that sends in the most comments will win a prize and Fairfield is leading at this time.

There was a ribbon cutting ceremony for the new precision machine lab. Donations from business partners have been used to equip the lab with several types of equipment that will allow the students to have the skills needed when seeking employment.

A project manager has been selected for the new instructional building at the Monroe campus. The ground breaking is scheduled for the summer with completion projected for the 2022-2023 school year. Students have been using portable classrooms.

C. Planning Commission – Brian Begley – No report

## ANNOUNCEMENTS

November 11, 2020 – Community Conversations with District Leadership Team 6:00-7:00 PM.

Please email Angie Neal at [neal\\_an@fairfieldcityschools.com](mailto:neal_an@fairfieldcityschools.com) if you would like to schedule a ten-minute conference call with the FCSD Leadership Team.

November 16, 2020 – Community Conversations with District Leadership Team 1:00-2:00 PM.

Please email Angie Neal at [neal\\_an@fairfieldcityschools.com](mailto:neal_an@fairfieldcityschools.com) if you would like to schedule a ten-minute conference call with the FCSD Leadership Team.

November 19, 2020 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

November 25, 2020 – Conference Exchange Day (No School)

November 26-27, 2020 – Thanksgiving Break (No School)

## BOARD MEMBER COMMENTS

Mrs. Gundrum

She appreciates that Mrs. Aug and Mrs. Hildreth have been proactive in seeking an assessment for the English Learners Program. She thanked them for their presentation.

Mr. Begley

He echoed the comments of Mrs. Gundrum.

He wanted to acknowledge that the Board is aware that COVID statistics are rising in the community, but the district alerts indicate there is little student to student transmission of COVID when reviewing the first two weeks of in person education. He believes that it is the will of the Board to continue in person as long as the district can do so.



BOARD MEMBER COMMENTS (continued)

Mr. Berding

He agrees with Mr. Begley. His grandchildren are thriving being back in the classroom. He is very glad that the Board made the decision to return to in person learning. He made a plea to the parents to continue to not send students to school when they are ill. He is concerned about the holidays and asks that everyone follow guidelines and avoid large family gatherings.

Mr. Clark

He has seen big changes in his kids since they are back in the classroom and he agrees that in person school is best. He also asks that parents keep ill children home.

20-116 ADJOURNMENT

MOTION – Moved by Mr. Clark to adjourn the meeting.

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Clark & Mrs. Gundrum

Nays: None

Motion Carried: 4-0

The meeting was adjourned at 7:15 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_

Treasurer